

Russell County Farmer's Market

Bylaws

Purpose:

To provide an opportunity for producers to direct market their products in Russell County.
To provide an opportunity for the community to purchase fresh, high quality products.

Location:

Anna's Garden Center

When:

Tuesdays, Thursdays, and Saturdays. During the summer months from 6 a.m. until sold out. No one may begin selling before the starting selling time. Set up for market shall be no more than 30 minutes prior to the opening of the market.

What to sell:

Any WIC approved items, farm-grown fruits and vegetables, jams, jellies, pickles, plants, cut flowers, baked goods, and other items deemed appropriate by membership vote. Crafts made by sellers, containing on-farm materials can be sold.

Membership fee:

The annual fee is \$20 per year per farmer. A member must be a grower. The deadline for joining the Farmers' Market in any year is July 1st.

Obligations of each member;

1. The grower will specify the point of origin of a product.
2. Growers must be Russell County Residents. Members must be a landowner, farmer, or gardener. Members may be a gardener or farmers with legal lease of land.
3. Members will provide a list of expected plantings and amounts, either by linear foot of rows or acres. Inform Market when not planted in writing.
4. A grower must produce at least 50% of what he/she sells. A list of crops grown must be on file and are subject to inspection and enforcement of penalties. The officers of the market may inspect produce at the market or at the farm at any time without notice.
5. Members will supply Market with a list of possible growers within Russell County.
6. When members sell produce that is grown on another farm you will be required to present a receipt for each and every day showing items and the amount of produce (not price) with a verifiable Name, Address, and Phone Number.
7. Brokering will be defined as selling anything that is not grown by the farmer.
8. Brokering will be items that are not grown in Russell County or items that are not in season here and sold at the market.
9. Brokering of items that are allowable will be items that are not grown in Russell County or items that are not in season here and sold at the market.
10. When a farmers crop comes in then all brokering of this item will stop until supply of this item will stop until farmers supply is exhausted.
11. Any out of the county product will be considered brokering.

12. Advance notice of brokering will be given to market within a reasonable period of one to two weeks when possible.

13. Each member must sign an application agreeing to the bylaws which will be kept on file at the Extension Office. Each member will be courteous to other sellers. Sellers are responsible for cleaning their own area. Non-members without permission will be escorted off the property, by police is necessary. Any seller not in compliance with the bylaws herein will be given:

1st offense- a warning

2nd offense- \$20 fine

3rd offense- will be requested to leave the premises for that day and attend a hearing with other members at a later date. A member can be expelled permanently by a majority vote. No refunds of fees will be given.

Complaints will be made in writing to President and signed.

Misrepresentation of variety will be punished by a \$20.00 fine and removal of item from market.

Locations will be assigned and permanent for entire year.

When a market member chooses not to market themselves and chooses one other seller than this person will be considered their employee and will set up separately.

All sellers will stay at their tables, except anyone appointed to inspect on a daily basis.

Late memberships: will be on first sale day of season. Full dues, total list of crop or crops and amount expected to sell subject to all rules and regulations.

Farmers or active family members must attend training meetings.

Micro-Processor and Home processor rules and regulations will be enforced.

No WIC coupons will be taken for brokered items.

Keep records of daily sales five to market at beginning of week for previous weeks sales.

Member will separate WIC and Non-WIC items and post sign.

Post point of origin if not in county.

Goal of Market:

To improve reputation and maintain good customer relations.

To provide opportunity for both producer and consumer.

To keep as much money in the county as possible.

To encourage better production of quantity and quality by using fair competition between growers.

All checks, drafts, or orders for payment or disbursement of money or any indebtedness issued in the name of the Market shall be signed by the President and the Treasurer.

Statement of non-discrimination:

The Russell County Farmers' Market is open to all people regardless of race, color, age, sex, religion, disability, or national origin.

Duties of Officers

President:

Preside over all meetings and perform any other such duties commonly associated with this office.

Has the ability to sign legal documents on behalf of the organization.

Co-sign all checks.

Vice-President

Assist the president and in his/her absence shall perform the duties of the President.

Secretary:

Keep a record of all meetings. Keep a list of all members.

All Market records shall be kept by the Secretary and be made available to any members.

Serve all notices and make any written reports that may be requested.

Perform any other duties commonly associated with this office.

Treasurer:

Have general charge and supervision of books, records, and bank accounts.

Shall receive and deposit money and disburse funds. All vouchers to be paid must be approved by the President. Checks shall have the signatures of the Treasurer and the President.

Keep a list of all paid members.

Deliver a written statement on the financial affairs to the other members.

Co-sign all checks. Deposit monies from State coupons and disburse payment for coupons.

Perform any other duties commonly associated with this office.

Nutritional Program and Coupon Coordinator:

Keep records of coupons turned in by sellers. Send coupons to State office for redemption.

Furnish Treasurer a check and a list of sellers and amounts to be paid each month.

The Secretary and Treasurer offices may be combined.

Officers shall be elected every two years at the annual meeting. Upon vacating office, records shall be handed over to new officer of each position. Any officer may be removed by the voting majority whenever in its judgement the best interest of the Market will be served thereby.